

# SUSTAINABLE COLLECTIONS PROJECT

## ACCESSION SHEET

Accession No: \_\_\_\_\_  
(ie 08/00/.....)

Museum: \_\_\_\_\_

Receipt No or previous Nos. \_\_\_\_\_  
(if applicable)

Item description: including date, maker, marks, number of pieces (Please use another sheet if more space required)

History & Provenance/Donor Recollections:

Image: Insert low resolution thumbnail

Image Reference No:

Condition:

Method of Acquisition (please tick)

Donation  Purchase  Commission  Ex-Council Equipment   
(which division)

Donor/Maker (if commissioned) \_\_\_\_\_ Date of Acquisition: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_/Email: \_\_\_\_\_

Please tick the following:

Item Numbered  Photograph  Object/File  Catalogue Record

Location: (Box No. etc) \_\_\_\_\_ Date: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_